Lower Peover Parish Council subcommittee

Neighbourhood Area plan Steering Committee Meeting Minutes

8.6.26

1. Present: Alison Painter, Paul Binyon, Angela Ashcroft
2. Apologies Ben Jackson
3. Minutes of 6.5.26 agreed
4. Roles: Paul Binyon confirmed as Chair of the steering committee and Angela as administrator and Vice- Chair to be discussed if the latter role is required
5. PB requested that all actions be logged on a progress log with date, decision/action, person responsible for action, what has been done, and comments logged as a digital record of progress AA
6. PB suggested that the public consultation for the NDP should take place at both The Bells and The Crown public houses to tap into the views of as many people as possible, this was agreed. Dates agreed: The Bells Thursday 10th September 4-6.30pm AP to book , The Crown Saturday 12th September 3-5.30pm PB to book, BJ confirmed by text he can make those dates, AP to check with Louise (Kirkwells). AA to create a list of how to advertise the public consultation
7. AA to create a list of which groups and businesses to speak to and give out leaflets
8. PB and AP to create a 10 minute presentation for the start of the public consultation stating what the NDP is and is not
9. AA to devise a draft initial questionnaire based around the vision and objectives, 2 pages and create a list of who to send the online or paper questionnaire to after the public consultation
10. AP noted it was important to be well prepared for the event, AP to contact Kirkwells re: maps for the event and to discuss frames for display
11. AA to create a description of the area: census, LP maps, listed buildings, farms, businesses, residents demography
12. AP to check with PC Clerk which council will take the lead on planning decisions
13. AA to speak to Louis about unique reference numbers for the questionnaire
14. Next meeting Friday 24th July 1.30pm at Angela's